

COLLABORATIVE EVALUATION METHODOLOGY
MANUFACTURER SUPPLIED COMPUTER EQUIPMENT
with
PERIPHERALS, SOFTWARE, EQUIPMENT MAINTENANCE
and
SUPPORT SERVICES
RFP: 90-00151

Purpose:

The purpose of this document is to outline the evaluation methodology that will be used for the subject procurement.

Methodology:

The evaluation will be conducted based upon New Mexico's methodology, amended as necessary, by the states conducting the proposal evaluation.

Procedures:

Procedural and other issues directly related to the conduct of the procurement will be decided by a vote of the evaluating states. Each state shall have one vote. The team leader for each state will cast the vote for that state. The Procurement Manager will cast a vote only in case of a tie.

All contact with offerors for proposal clarifications and notifications will be through the Procurement Manager.

Evaluation Steps:

Mandatory Requirements: The proposals will be reviewed for compliance with the mandatory requirements. New Mexico will complete the task and advise the other states accordingly. The Procurement Manager will obtain clarifications, as necessary, and issue disqualification letters. Disqualified proposals will not be further evaluated. Disqualified offerors, as well as all other offerors, may retrieve their documents at the conclusion of the process.

Segregate Cost Proposal: The initial evaluation will be completed by the evaluation teams without knowledge of the offeror's cost information. For this procurement that will apply to the price level and guarantee as well. Each state's team leader should physically separate the cost finder from the other binders and keep it in a secure location until it is needed.

Distribute Proposals to Evaluators: Each state will use the Evaluation Worksheet to complete an independent evaluation of proposals. The completed Evaluation Worksheets will be routed via fax or e-mail to the other states for review and for preparation for the consensus evaluation. The independent evaluation portion must be completed by July 30, 1999.

Establish Baseline for Price Level Discount Evaluation:

The Procurement Manager, in consultation with the state team leaders, will establish a baseline for the evaluation for the price level discount.

Contact References: Each state will use the Reference Questionnaire to complete an independent interview of references. The states will agree in advance which references will be interviewed by which state. For example, New Mexico will contact the first reference for each proposal. Another state will interview the second reference and the third reference interviews will be divided between the two remaining states. The completed Reference Questionnaires will be routed via fax or e-mail to the other states for review and for preparation for the consensus evaluation.

Proposal Clarifications: All requests for proposal clarifications will be routed to the Procurement Manager who will obtain a timely clarification from the offeror(s) and will route the clarification to all of the states.

Terms and Conditions Review: The Procurement Manager is responsible for the terms and conditions review. This review will be completed in consultation with the team leaders for each state

Consensus Evaluation Sessions: A series of consensus evaluation sessions will be conducted during the week of August 2- August 6. During this period the Consensus Evaluation Worksheet will be completed for each offeror to obtain scores for the selection of finalists. A horizontal evaluation technique will be employed to complete this portion of the evaluation process.

Selection of Finalists: Finalist offerors will be selected by the state team leaders on August 9th.

Finalist Notification Letters: Finalist notification letters will be prepared by the Procurement Manager based upon input from the state team leaders. The letters will include the due date and time for the submission of the "Best and Final Offer", the date, time and agenda for the oral presentation/demonstrations as well as the requested and required amendments to each offeror's proposal.

The list of finalist offerors is public information but the actual rankings will not be disclosed.

Oral Presentations and Demonstrations: The oral presentations and demonstrations will be conducted in Santa Fe, New Mexico. Each offeror will be given two hours to complete their presentations and demonstrations. Computer equipment and Internet access will be provided to each offeror.

After the conclusion of each presentation, the state team leaders, or their representative, will complete the Consensus Evaluation Worksheet for that portion of the evaluation.

The "Best and Final Offer" may be clarified and amended at the oral presentation.

Best and Final Offer Scoring: The state team leaders will complete the scoring of the "Best and Final Offers" after the conclusion of the last oral presentation/demonstration. At this point the Consensus Evaluation Worksheet will be completed for each finalists offeror.

Award Recommendation: The state team leaders will make a joint award recommendation. The recommendation will appear in the Evaluation Committee Report.

Evaluation Committee Report: The Evaluation Committee Report will be completed by the Procurement Manager. It will contain a summary of the evaluation results including the recommendations for award. The Evaluation Committee Report will be presented to the New Mexico State Purchasing Agent.

Award: The New Mexico State Purchasing Agent, after consultation with the WSCA directors as necessary, will award the price agreements subject to finalization and execution of each price agreement. After the award, the Evaluation Committee Report, Consensus Evaluation Worksheet for each offeror, as well as the contents of each proposal except for the portions marked "proprietary" or "confidential", shall be available for public inspection. The Procurement Manager will announce the award.

Finalize Price Agreements: The price agreement(s) will be finalized by the Procurement Manager and signed by the New Mexico State Purchasing Agent. After price agreement execution, control pages containing the appropriate links will be posted on the WSCA Administration Page on the State Of New Mexico web site. The Procurement Manager will announce the availability of the price agreements to the WSCA directors.

Protest: The protest period shall be 15 calendar days following the announcement of award. Protests shall be submitted to the New Mexico State Purchasing Agent. Protest responses shall be prepared by the Procurement Manager in consultation with the state team leaders, if necessary. Protests shall be resolved by the New Mexico State Purchasing Agent in accordance with the New Mexico Procurement Regulations.

State Team Leaders:

New Mexico: Mike Vinyard
Colorado: Jane Lopez
Nevada: Bill Lawless
Utah: Gary Hansen

Procurement Manger:

New Mexico: Terry Davenport, phone: 505-827-0493, fax 505-827-2484

**MANUFACTURER SUPPLIED COMPUTER EQUIPMENT
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SUPPORT SERVICES
RFP: 90-00151**

COMPANIES SUBMITTING RESPONSIVE PROPOSALS

Acma Computers, Inc.
Amera Computers
Compaq
CompUSA
Computer Technology Link
Data General
Dell
Gateway
IBM
Micron Electronics
Microsmart Computer Corporation
NEC
Premio
Sunpower Computing
Tangent Computers
Telestar Corporation
Transource
Wright Choice Computers

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COMPANIES SELECTED AS FINALISTS

Compaq
CompUSA
Data General
Dell
Gateway
IBM
Tangent Computers
Transource

The above listed companies have been selected as finalists. Each finalist will receive a letter by close of business on Friday, August 13, 1999, containing specific instructions for the oral presentation/demonstration as well as the preparation and submission of "Best and Final Offers".

On behalf of the WSCA states, the Evaluation Committee wishes to thank all of the non-finalist offers for the time and effort taken for the preparation and submission of proposals. After the award, the Evaluation Committee Report as well as all offeror proposal minus the portions marked "Proprietary" or "Confidential" will be available for public inspection. The award announcement will also contain instructions for the return of proposals.

	Acma	Amera	Compaq	CompUSA	CTL	Data Gen.	Dell	Gateway	IBM
Product and Delivery Services Overview (150)	4.6	55.9	119	98.2	29.5	116.6	114.8	130	131.6
Geographic Coverage (50)	1	31.7	47.8	34.7	23.7	37	35	47	48.8
Technical/Marketing (40)	1	14.8	34	26	2.4	27	30.4	32.8	37
Problem Resolution (20)	1.6	2.8	18	11.6	2.4	17	16	15.8	15
Customer Satisfaction (20)	0	5	0	12	1	18.4	16	16.2	14.2
Value Added Services (20)	1	1.6	19.2	13.9	0	17.2	17.4	18.2	16.6
Reporting (25)	2	10	17.4	20.6	9	7	16.6	17.4	21
Electronic Commerce (50)	4.8	11	43.2	41	23	34	42.8	38	42.6
Breadth: Computing Units (75)	24.2	22.2	67.4	54.9	39	56.9	66.5	66.4	65.6
Breadth: Peripherals (25)	14.8	9.6	19	24	9	23.7	23.6	22.8	16.8
Breadth: Operating Systems (25)	25	25	25	25	25	25	25	25	25
Breadth: Gen. Purpose SW (25)	12	14.6	22	24.2	3	21	21.4	22	17.4
Breadth: Tech. Services (25)	5	9	15.4	25	0	19.2	25	20.6	19.2
Primary Acct. Representative (25)	8	14.2	16	17.7	0	19.5	15.1	12.3	17.8
References (50)	40.5	42.8	41.8	48	45.6	42.8	41.5	43.6	44.8
Rollout and Marketing Plan (125)	22.6	52.7	114.4	90.6	19.8	69.2	102.2	96.8	100.2
Initial Plan, Materials (75)	6	22.7	70.4	56.2	1.6	34.8	58.4	53.8	61.2
Follow-up plans (50)	16.6	30	44	34.4	18.2	34.4	43.8	43	39
Price Level/Guarantee (50)	0	3	50	40	5	42	37	40	15
Initial Discount (25)	0	0	25	20	5	17	20	20	15
Volume Discount (25)	0	3	25	20	0	25	17	20	0
Oral Presentation (50)	0	0	46.2	42.2	0	37.8	45.9	47.9	45.3
Cost Model (300)	298	290	220	248	278	221	225	228	235
TOTAL	461.5	560	816.8	799.4	485.9	735.7	802.4	810.8	797.3

	Micron	MicroSmar	NEC	Premio	SunPower	Tangent	Telestar	TranSourc	Wright Ch
Product and Delivery Services Overview (150)	80.7	8.8	108.6	13	24.2	96	10.4	53.6	42.8
Geographic Coverage (50)	27.5	2	36.7	5	4	37	3.6	30	22
Technical/Marketing (40)	15	2.4	28.1	5	5.4	20	3	9.2	14
Problem Resolution (20)	6.6	1.4	10.8	1	3.8	9	1.6	5.4	1
Customer Satisfaction (20)	16	1	15	1	11	16.6	1.2	3	0
Value Added Services (20)	15.6	2	18	1	0	13.4	1	6	5.8
Reporting (25)	12	3.4	15	12	15	20	18	19	11
Electronic Commerce (50)	20	5.6	10.6	44	13	23	34	32	11
Breadth: Computing Units (75)	51.9	25.2	58.8	50	57.1	58.5	22.4	52.5	40.4
Breadth: Peripherals (25)	20.4	9.9	5	10.9	18	18	3.1	16	10.2
Breadth: Operating Systems (25)	25	25	25	25	25	25	25	25	25
Breadth: Gen. Purpose SW (25)	6	2	0	0	21	6	5	25	1
Breadth: Tech. Services (25)	10	1	14.1	0.6	12.4	18.3	4.2	2.6	2.6
Primary Acct. Representative (25)	17.6	10.3	13.9	8.9	9.4	15.2	16.5	21	5.2
References (50)	42	44.3	44.9	42	44.6	40.8	30.1	42.6	40
Rollout and Marketing Plan (125)	43.8	29	89.6	25.7	35.2	75	14	50	19.1
Initial Plan, Materials (75)	23	21.6	58.4	7.3	19	44.6	6.4	28.8	7.7
Follow-up plans (50)	20.8	7.4	31.2	18.4	16.2	30.4	7.6	21.2	11.4
Price Level/Guarantee (50)	10	3	10	10	10	35	40	35	18
Initial Discount (25)	10	3	10	10	10	15	15	20	3
Volume Discount (25)	0	0	0	0	0	20	25	15	15
Oral Presentation (50)	0	0	0	0	0	25.3	0	35.2	0
Cost Model (300)	209	228	178	291	279	230	225	300	251
TOTAL	548.4	395.5	573.5	533.1	563.9	686.1	447.7	709.5	477.3

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COMPANIES AWARDED PRICE AGREEMENTS

Compaq
CompUSA
Dell
Gateway
IBM

The above listed companies have been awarded price agreements effective September 3, 1999 resulting from this competitive procurement.

The Evaluation Committee Report and all offerors proposals, except for the portions designated "proprietary" of "confidential", are available for public inspection at the following time and location;

Purchasing Division
Room 2016
1100 St. Francis Drive
Santa Fe, New Mexico
9:00 a.m. - 3:00pm
September 13th and September 14th

Proposal contents may not be removed from the premises. You may make notes, bring your personal copy machine or request the use of the Purchasing Division copy machine at a cost of \$.25 per copy.

Protests must be filed in accordance with the requirements set forth in the request for proposals document, 90-00151. Protests must be filed by 5:00 p.m. on September 22, 1999.

One copy of each offeror proposal will be retained in the procurement file. Offerors may make arrangements with the Procurement Manager for the return of the extra copies of their proposals. The extra copies will be destroyed on September 30, 1999.

Offerors may request and schedule an appointment with the Procurement Manager or Deputy Procurement Manager to critique their proposals.

On behalf of the WSCA states, the Evaluation Committee wishes to thank all of the offerors for the time and effort taken for the preparation and submission of proposals.



STATE OF NEW MEXICO
DEPARTMENT OF EDUCATION • EDUCATION BUILDING
SANTA FE, NEW MEXICO 87501 - 2786

MICHAEL J. DAVIS
SUPERINTENDENT OF PUBLIC INSTRUCTION

Telephone: (505) 827-6516
Fax: (505) 827-6696

April 24, 2003

MEMORANDUM

To: Mr. Thomas Ryan, Technology Coordinator
Albuquerque Public Schools

From: Michelle M. Lewis, Coordinator *ML*
Educational Technology Fund

Through: Steven A. Sánchez, Acting Assistant *AS*
Superintendent for Learning Services and Indian Education

RE: E*Rate Denials

Per our conversation regarding E*Rate denials on April 15, 2003, staff from the Educational Technology Bureau of the State Department of Education communicated with John Noran of the Schools and Libraries Division of the Universal Services Administration Company (E*Rate). Mr. Noran recommended that each district that was denied begin the appeals process as outlined at the website <http://www.sl.universalservice.org>. We have also communicated with Michael Vinyard of the General Services Department, Office of the State Purchasing Agent who outlined the approved procurement procedures process used for purchasing services available to state agencies, including school districts. Please refer to the attachment for details on established procurement procedures.

If you need further assistance in this matter please feel free to contact Michelle M. Lewis at 827-8070 or via email at mlewis@sde.state.nm.us.

Attachments

Cc: Michael J. Davis, State Superintendent of Public Instruction
Susanna Murphy, Assistant Superintendent of Public Instruction
Nancy Stevens, Bootheel Consortium

Lewis, Michelle

From: Vinyard, Michael C
Sent: Friday, April 25, 2003 3:42 PM
To: Lewis, Michelle
Cc: Davenport, Terry
Subject: Basis for the Establishment of SPA #94-000-00-00151

To whom it may concern:

State of New Mexico Statewide Price Agreement # 94-000-00-00151 (Computer Equipment, Software and Services) was awarded to International Business Machines (IBM) Corporation following a competitive, Request for Proposals (RFP) based procurement action. Fully consistent with the Procurement Code of the State of New Mexico, the solicitation sought vendors that could provide personal computers and related hardware, peripherals, software and services directly from the manufacturer thus yielding the lowest possible cost per unit.

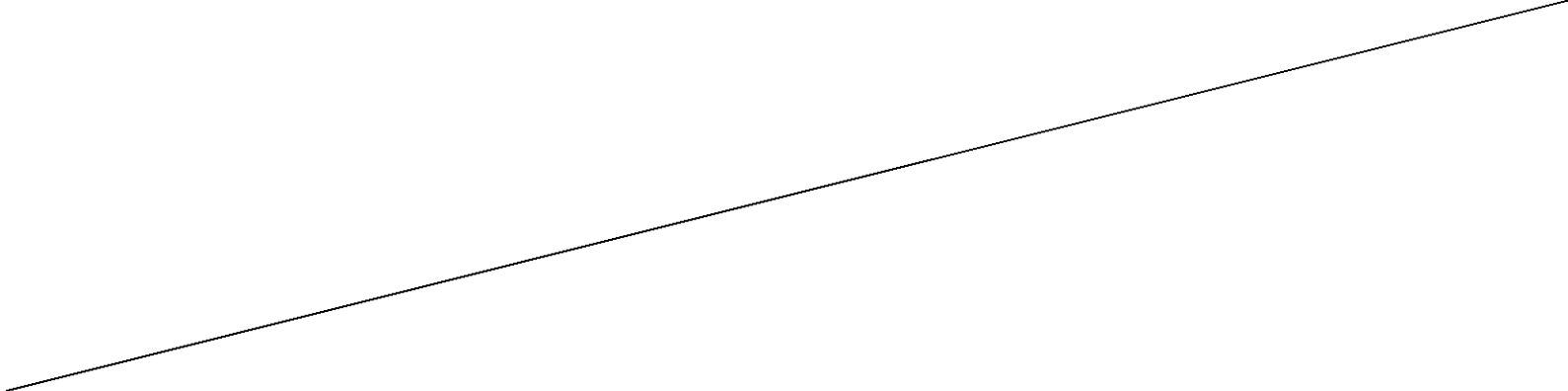
From the very beginning of the procurement action, the solicitation (and resulting contracts or "price agreements") were intended not only to be fully compliant with the Procurement Code of the State of New Mexico but also to allow their utilization by the other 14 member states of the Western States Contracting Alliance (WSCA). Indeed, representatives from several different WSCA states participated in the development of the RFP and the evaluation of the proposals received in response to the solicitation.

In accordance with the New Mexico Procurement Code and standard procurement practices, both the requirements and evaluation criteria were clearly called out in the RFP. Proposals that were received timely were evaluated to determine which were responsive and submitted by responsible offerors. Those meeting those criteria (which were also clearly called out in the RFP) were then fully evaluated and scored against the evaluation criteria called out in the RFP. Those vendors with the highest scoring proposals were awarded one-year State of New Mexico price agreements that included three, optional, one-year renewals (or extensions). As such, the total possible term for the price agreement was four years if all options were exercised. All were exercised and we are now in the fourth option period. Preparations are being made now to conduct another competitive procurement action to establish new price agreements to replace those that will soon be expiring.

One unique aspect of this particular procurement was the inclusion of additional, predetermined discount percentages to be applied to subsequent purchase prices after cited cumulative sales volume levels were reached. In other words, as the cumulative sales volume (from the 15 WSCA states) passed certain "trigger points", deeper price discounts would automatically kick in from that point forward during the four year life of the contract. The success of these price agreements exceeded all expectations and all available discount triggers were passed very early in the life of the contract, necessitating the establishment of additional, yet deeper price discounts. (These discounts were largely driven by the reduced administrative burden on the vendors since they only had to deal with one contract instead of hundreds of different solicitations and contracts from 15 different states spread across the entire four year period.) Since their inception, total sales from the WSCA computer contracts has exceed three billion (\$3,000,000,000) dollars. The prices that using agencies are getting from the WSCA contracts are the lowest available anywhere in the country.

In conclusion, the referenced price agreement (contract) was established based on a competitive solicitation that was fully compliant with the Procurement Code of the State of New Mexico. Please let me know if you have any additional questions.

Michael C. Vinyard, CPPB
State Purchasing Agent
New Mexico State Purchasing Division



o

FCC Form

Approval by OMB
3060-0806**470**

Schools and Libraries Universal Service Description of Services Requested and Certification Form

Estimated Average Burden Hours Per Response: 5.0 hours

This form is designed to help you describe the eligible telecommunications-related services you seek so that this data can be posted on the Fund Administrator website and interested service providers can identify you as a potential customer and compete to serve you.

Please read instructions before completing.

(To be completed by entity that will negotiate with providers.)

Block 1: Applicant Address and Identifications

(School, library, or consortium desiring Universal Service funding.)

Form 470 Application Number: 528460000367226
Applicant's Form Identifier: 470-2002-1
Application Status: CERTIFIED
Posting Date: 09/24/2001
Allowable Contract Date: 10/22/2001
Certification Received Date: 10/10/2001

1. Name of Applicant: HOUSTON INDEP SCHOOL DISTRICT			
2. Funding Year: 07/01/2002 - 06/30/2003		3. Your Entity Number 141223	
4. Applicant's Street Address, P.O.Box, or Route Number			
a. Street 3830 RICHMOND AVE			
City HOUSTON	State TX	Zip Code 5Digit 77027	Zip Code 4Digit 5802
b. Telephone number (713) 892- 6000		ext. c. Fax number (713) 892- 6749	
d. E-mail Address			
5. Type Of Applicant (Check only one box)			
<input type="radio"/> Library (including library system, library branch, or library consortium applying as a library)			
<input type="radio"/> Individual School (individual public or non-public school)			
<input checked="" type="radio"/> School District (LEA; public or non-public [e.g., diocesan] local district representing multiple schools)			
<input type="radio"/> Consortium (intermediate service agencies, states, state networks, special consortia)			
6a. Contact Person's Name: Jill Duncan			
6b. Street Address, P.O.Box, or Route Number (if different from item 4)			
<input checked="" type="radio"/> 3830 RICHMOND AVE			

City HOUSTON	State TX	Zip Code 5Digit 77027	Zip Code 4Digit 5802
6c. Telephone Number (10 digits + ext.) (713) 892- 6222			
6d. Fax Number (10 digits) (713) 892- 6749			
6e. E-mail Address (50 characters max.) jduncan@houstonisd.org			

Block 2: Summary Description of Needs or Services Requested

7 This Form 470 describes (check all that apply):

a. ☒ Tariffed services - telecommunications services, purchased at regulated prices, for which the applicant has no signed, written contract. A new Form 470 must be filed for tariffed services for each funding year.

b. ☒ Month-to-month services for which the applicant has no signed, written contract. A new Form 470 must be filed for these services for each funding year.

c. ☒ Services for which a new written contract is sought for the funding year in Item 2.

d. ☐ A multi-year contract signed on or before 7/10/97 but for which no Form 470 has been filed in a previous program year.

NOTE: Services that are covered by a qualified contract for all or part of the funding year in Item 2 do NOT require filing of Form 470. A qualified contract is a signed, written contract executed pursuant to posting a Form 470 in a previous program year OR a contract signed on/before 7/10/97 and reported on a Form 470 in a previous year as an existing contract.

8 ☒ Telecommunications Services
Do you have a Request for Proposal (RFP) that specifies the services you are seeking ?

a. ☐ YES, I have an RFP. Choose one of the following: It is available on the Web at _____ or via ☐ the Contact Person in Item 6 or ☐ the contact listed in Item 11.

b. ☒ NO, I do not have an RFP for these services.

If you answered NO, you must list below the Telecommunications Services you seek. Specify each service or function (e.g., local voice service) and quantity and/or capacity (e.g., 20 existing lines plus 10 new ones). See the Eligible Services List at www.sl.universalservice.org for examples of eligible Telecommunications Services, and remember that only common carrier telecommunications companies can provide these services under the universal service support mechanism. Add additional lines if needed.

Service or Function:	Quantity and/or Capacity:
basic telephone service (POTS, Centrex)	for 350 buildings
long-distance telephone service	for 350 buildings
high bandwidth service (56kb/s, ISDN, DSL, frame relay, fractional T-1, DS-1, OC-3, ATM, satellite, MAN, WAN, LAN interconnect)	for 350 buildings
wireless service (cellular, PCS, paging, LAN, WAN)	for 350 buildings
video service, interactive TV, distance learning	for 350 buildings
maintenance/installation (inside wire maintenance)	for 350 buildings
homework hotline service	for 350 buildings

9 ☒ Internet Access**Do you have a Request for Proposal (RFP) that specifies the services you are seeking ?**

a ☐ **YES**, I have an RFP. Choose one of the following: It is available on the Web at
or via ☐ the Contact Person in Item 6 or ☐ the contact listed in Item 11.

b ☒ **NO**, I do not have an RFP for these services.

If you answered NO, you must list below the Internet Access Services you seek. Specify each **service or function** (e.g., monthly Internet service) and quantity and/or capacity (e.g., for 500 users). See the Eligible Services List at www.sl.universalservice.org for examples of eligible Internet Access Services. Add additional lines if needed.

Service or Function:	Quantity and/or Capacity:
Internet access	for 350 buildings
wireless service (LAN, WAN)	for 350 buildings
high bandwidth service (56kb/s, ISDN, DSL, frame relay, fractional T-1, DS-1, DS-3, OC-3, ATM, satellite, MAN, WAN, LAN interconnect	for 350 buildings
maintenance and installation	for 350 buildings

10 ☒ Internal Connections**Do you have a Request for Proposal (RFP) that specifies the services you are seeking ?**

a ☐ **YES**, I have an RFP. Choose one of the following: It is available on the Web at
or via ☐ the Contact Person in Item 6 or ☐ the contact listed in Item 11.

b ☒ **NO**, I do not have an RFP for these services.

If you answered NO, you must list below the Internal Connections Services you seek. Specify each **service or function** (e.g., local area network) and quantity and/or capacity (e.g., connecting 10 rooms and 300 computers at 56Kbps or better). See the Eligible Services List at www.sl.universalservice.org for examples of eligible Internal Connections Services. Add additional lines if needed.

Service or Function:	Quantity and/or Capacity:
wiring (Cat3, Cat5, coax, fiber conduit, wiring accessories)	for 350 buildings
routers, servers, switches, hubs, and upgrades	for 350 buildings
PBX, KSU, ARS, console, components and upgrades	for 350 buildings
video CODEC, MCU, MPEG encoder, multimedia kit, PVBX, video group and desktop equipment, EMMI	for 350 buildings
maintenance/installation, on-site technical support, documentation	for 350 buildings
wireless (LAN, WAN)	for 350 buildings
video equipment (broadband amplifier, cable box and modem)	for 350 buildings
ATM equipment (edge device, EMMI)	for 350 buildings
hardware and upgrades for internal connections (CSU/DSU, antenna, DAT, line sharing device, media converter, modem, monitor, multiplexing, satellite dish, TA, terminal server, UPS, zip drive	for 350 buildings
internal connections components (backup power supply and batteries, cabinets, power strips,	

circuit card, ethernet card, graphics card, hard disk array controller, RAID, MAU, NIC, SNMP, module	for 350 buildings
operational software and upgrades, e-mail software	for 350 buildings

11 (Optional) Please name the person on your staff or project who can provide additional technical details or answer specific questions from service providers about the services you are seeking. This need not be the contact person listed in Item 6 nor the signer of this form.

Name: **Steve Kim** Title: **Networking Director**

Telephone number (10 digits + ext.)
(713) 892 - 6225

Fax number
() -

E-mail Address (50 characters max.)

12. ☐ Check here if there are any restrictions imposed by state or local laws or regulations on how or when providers may contact you or on other bidding procedures. Please describe below any such restrictions or procedures, and/or give Web address where they are posted.

13. (Optional) Purchases in future years: If you have plans to purchase additional services in future years, or expect to seek new contracts for existing services, summarize below (including the likely time-frames).

Block 3: Technology Assessment

14. ☐ **Basic telephone service only:** If your application is for basic local and long distance voice telephone service only, check this box and skip to Item 16.

15. Although the following services and facilities are ineligible for support, they are usually necessary to make effective use of the eligible services requested in this application. Unless you indicated in Item 14 that your application is ONLY for basic telephone service, you must check at least one box in (a) through (e). You may provide details for purchases being sought.

a. Desktop communications software: Software required ☒ has been purchased; and/or ☒ is being sought.

b. Electrical systems: ☒ adequate electrical capacity is in place or has already been arranged; and/or ☒ upgrading for additional electrical capacity is being sought.

c. Computers: a sufficient quantity of computers ☒ has been purchased; and/or ☒ is being sought.

d. Computer hardware maintenance: adequate arrangements ☒ have been made; and/or ☒ are being sought.

e. Staff development: ☒ all staff have had an appropriate level of training or additional training has already been scheduled; and/or ☒ training is being sought.

f. Additional details: Use this space to provide additional details to help providers to identify the services you desire.

Block 4: Recipients of Service

16. Eligible Entities That Will Receive Service:

Check the ONE choice that best describes this application and the eligible entities that will receive the services described in this application.

You must select a state if (b) or (c) is selected: **TX**

a. ☐ Individual school or single-site library: Check here, and enter the billed entity in Item 17.

b. ☐ Statewide application (check all that apply):

- ☐ All public schools/districts in the state:
☐ All non-public schools in the state:
☐ All libraries in the state:

If your statewide application includes INELIGIBLE entities, check here. ☐ If checked, complete Item 18.

c. ☒ School district, library system, or consortium application to serve multiple eligible sites:

Number of eligible sites	350
<i>For these eligible sites, please provide the following</i>	
Area Codes (list each unique area code)	Prefixes associated with each area code (first 3 digits of phone number) separate with commas, leave no spaces
281	368, 405
409	740
713	224, 226, 227, 260, 270, 271, 273, 295, 317, 334,
If your application includes INELIGIBLE entities, check here. <input type="checkbox"/> If checked, complete Item 18.	

17. Billed Entities

Entity Name	Entity Number
HOUSTON INDEP SCHOOL DISTRICT	141223

18. Ineligible Entities

Ineligible Participating Entity	Entity Number	Area Code	Prefix
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Block 5: Certification**19. The applicant includes:(Check one or both)**

- a. ☒ schools under the statutory definitions of elementary and secondary schools found in the Elementary and Secondary Education Act of 1965, 20 U.S.C. Secs. 8801(14) and (25), that do not operate as for-profit businesses, and do not have endowments exceeding \$50 million; and/or
- b. ☐ libraries or library consortia eligible for assistance from a State library administrative agency under the Library Services and Technology Act of 1996 that do not operate as for-profit businesses and whose budgets are completely separate from any school (including, but not limited to) elementary and secondary schools, colleges and universities.

20. All of the individual schools, libraries, and library consortia receiving services under this application are covered by:

- a. ☒ individual technology plans for using the services requested in the application
- b. ☒ higher-level technology plans for using the services requested in the application
- c. ☐ no technology plan needed; application requests basic local and long distance telephone service only.

21. Status of technology plans (if representing multiple entities with mixed technology plan status, check both a and b):

- a. ☒ technology plan(s) has/have been approved by a state or other authorized body.
- b. ☒ technology plan(s) will be approved by a state or other authorized body.
- c. ☐ no technology plan needed; application requests basic local and long distance telephone service only. .

22. ☒ I certify that the services the applicant purchases at discounts provided by 47 U.S.C. Sec. 254 will be used solely for educational purposes and will not be sold, resold, or transferred in consideration for money or any other thing of value.

23. ☒ I recognize that support under this support mechanism is conditional upon the school(s) or library(ies) I represent securing access to all of the resources, including computers, training, software, maintenance, and electrical connections necessary to use the services purchased effectively.

24. ☒ I certify that I am authorized to submit this request on behalf of the above-named entities, that I have examined this request, and to the best of my knowledge, information, and belief, all statements of fact contained herein are true.

25. Signature of authorized person: ☒

26. Date (mm/dd/yyyy): 10/09/2001

27. Printed name of authorized person: William Edwards

28. Title or position of authorized person: Assistant Superintendent

29. Telephone number of authorized person: (713) 892 - 6222 ext.

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